

# FOREST CREEK COMMUNITY DEVELOPMENT DISTRICT

## Board of Supervisors

Walter Wolf, Chairman  
Michael O'Hair, Vice Chairman  
Todd Kuehn, Assistant Secretary  
Shawn Mort, Assistant Secretary  
Douglas Roper, Assistant Secretary

## District Staff

Heather Jackson, District Manager  
Michelle Reiss, District Counsel  
Phil Chang, District Engineer  
Brian Oatman, Operations Manager  
Jason Liggett, Field Manager  
Ruben Nesbitt, Accountant  
Catalina Martinez, District Admin Assistant

## AUDIT COMMITTEE & REGULAR MEETING AGENDA

Thursday, February 12, 2026, at 1:00 p.m.

Meeting ID: 234 158 883 74 Passcode: Vp9qt7Ws

Call-in (audio only) +1 646-838-1601 Phone Conference ID: 875 131 365

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1. **Call to Order/Roll Call**
  2. **Opening Prayer**
  3. **Audience Comments on Agenda Items**
  4. **Recess to Audit Committee**
  5. **Audit Committee Selection of Auditor**
    - A. Review of Audit Firm Proposals
    - B. Ranking of Audit Firm Proposals
  6. **Approval of the Consent Agenda**
    - A. Consideration of the Minutes of the Board of Supervisors' Meeting held January 8, 2025
    - B. Review of Financial Reports for the months of September through December of 2025
    - C. Ratification of Site Masters Proposals
      - i. Performed Investigation of Functionality of Underdrain 012926-1 - \$1,500
      - ii. Replaced Underdrain in front of 4710 Forest Creek Trail 012926-2 - \$3,500
    - D. Ratification of Advanced Aquatics Proposals
      - i. Triploid Grass Carp Stocking Proposal for Pond 3 - \$3,200
      - ii. Fence Installation for Pond 3 Refill Valve Floats- \$200
  7. **New Business**
    - A. Irrigation Station Input Power Lines Replacement:
      - i. Consideration of Owens Electric to Replace Flexible Conduit and Circuitry #39343674 - \$8,200
      - ii. Consideration of Empire Electric Proposal - \$8,000
    - B. Review of SWFWMD Modified Phase II "Severe" Water Shortage & Irrigation Restrictions
    - C. Discussion on Notice of Deficiencies and Demand for Correction to Envera
    - D. Amenity Center Access Control Proposals (*to be distributed separately*)
      - i. Complete IT
      - ii. Time on Target
    - E. Consideration of Resolution 2026-05; Redesignating Officers
  8. **Old Business**
  9. **Staff Reports**
    - A. Aquatic Services Report
      - i. Advanced Aquatic Report
    - B. Landscape Services
      - i. Field Inspection Report
      - ii. Yellowstone Report
      - iii. Yellowstone Proposal #656855 for Drain behind Pavillion - \$3,225.00
    - C. District Counsel
      - i. Discussion of Video Surveillance Policy
    - D. District Engineer
      - i. Discussion of Repaving RFP
    - E. Operations Manager
      - i. Operations Report
    - F. District Manager
      - i. Discussion on Inframark Action Plan to Correct Financials
      - ii. Discussion of Rules Violation
  10. **Supervisor Requests**
  11. **Adjournment**

*The next meeting is scheduled to be held on March 12, 2026, at 1:00 p.m.*

District Office:  
Inframark – Tampa Region 2005  
Pan Am Circle, Suite 300  
Tampa, FL 33607

Meeting Room:  
Forest Creek CDD Clubhouse  
11685 Old Florida Lane  
Parrish, FL. 34219

<https://www.forestcreekcdd.org/>